

SAMPLE

# WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY GENERAL ORDERS AND TRACK RIGHTS SYSTEM SWITCH ORDER

SWITCHING ORDER: 2015xxxxxx

STATUS: Closed

LOCATION & EQUIPMENT REQUESTED:

A02TP (A039+67) B01TP (B010+49) TRK 1  
A02TP (A039+81) B01TP (B010+14) TRK 2A01TB REMOVED

DATES NEEDED: 02/09/2015 THRU 02/09/2015 TIME FROM: 00:30 TO: 04:00

DATE APPROVED: 02/06/2015 TIME APPROVED: 10:48

**LOCK OUT / TAG OUT: Yes**

SAMPLE

EQUIPMENT CONFIRMED DE-ENERGIZED BY UNIT:

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OUTAGE REQUESTED BY: xxxxxxxxxxxxxx OF: ENSV/SRPG PHONE: xxxxxxxx

EMERGENCY CONTACT: xxxxxxxx EMERGENCY CONTACT PHONE: xxxxxx

RED-TAG-NO: 201504xxxxxx RAIL SUPPORT REQUEST: 201501xxxxxxxxx RED TAG STATUS:

GIVEN TO: 339 OF: SMNT/COMM ON: 02/09/2015 AT: 01:48

CLEARED BY: 339 OF: SMNT/COMM ON: 02/09/2015 AT: 04:58  
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REMARKS:

CANCELLATION DATE: TIME: REASON:

DE -ENERGIZED

ENERGIZED

DESK OPR	TECH NO	DATE	TIME	LOCATION	EQUIPMENT	TAG PLACED
xxxxxxx x	0	2/9/2015	01:17	A01TB	XXXXX	0
				A01TB	XXXXX	
x x	1215	2/9/2015	00:50	A02TP	33	1988
x x	1187	2/9/2015	01:17	B01TP	31	1724
				A01TB	XXXXX	
				A01TB	XXXXX	
				A01TB	XXXXX	
x x	1215	2/9/2015	00:50	A02TP	34	1989

DESK OPR	TECH NO	DATE	TIME	LOCATION	EQUIPMENT	TAG REMOVED
x x	0	02/09/2015	04:58	A01TB	XXXXX	0
				A01TB	XXXXX	
x x	1187	02/09/2015	04:58	A02TP	33	1988
x x	1187	02/09/2015	04:58	B01TP	31	1724
				A01TB	XXXXX	
				A01TB	XXXXX	
				A01TB	XXXXX	
x x	1187	02/09/2015	04:58	A02TP	34	1989

# WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY GENERAL ORDERS AND TRACK RIGHTS SYSTEM SWITCH ORDER

x	1187	2/9/2015	01:17	B01TP	32	1725
x						

x	1187	02/09/2015	04:58	B01TP	32	1725
x						

**Switch Order 2015040509 Execution Steps**

**Step 1 Start Execution - Executed** Recorded

by x at 02/09/2015 00:49

**Step 2 Verify Crew Location - Executed**

Recorded by x at 02/09/2015 00:49

**Step 3 Have Switch Order - Executed**

Recorded by x at 02/09/2015 00:49

**Step 4 Have PPE - Executed**

Recorded by x at 02/09/2015 00:49

**Step 5 De-Energized - Executed**

Recorded by x at 02/09/2015 00:50

**Step 6 De-Energized Circuit Test - Executed**

Recorded by x at 02/09/2015 01:21

**Step 7 Circuit Test Verified - Executed**

Recorded by x at 02/09/2015 01:21

**Step 8 Switch Order Issued - Executed**

Recorded by x at 02/09/2015 01:48

**Step 10 Switch Order Cleard - Executed**

Recorded by x at 02/09/2015 04:58

**Step 11 Energized - Executed**

Recorded by x at 02/09/2015 04:58

**Switch Order 2015040509 De-Energize Circuit Tests**

**Track 1 A038+00** tested by 1241 and 1215

Recorded by x at 02/09/2015 01:21

**Track 2 A038+00** tested by 1241 and 1215

Recorded by x at 02/09/2015 01:21

**Track 1 B010+00** tested by 1187 and 1076

Recorded by x at 02/09/2015 01:38

**Track 2 B010+00** tested by 1187 and 1076

Recorded by x at 02/09/2015 01:39